



## Ohio Administrative Code

### Rule 3332-1-04.4 Renewal of certificate of registration.

Effective: February 15, 2019

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(A) Pursuant to section 3332.05 of the Revised Code, on or before ninety days prior to the expiration of a certificate of registration, the board will send notice to the institution, notifying said institution of the expiration date and the requirements for applying for a certificate renewal.

Institutions shall submit a completed application for certificate renewal at least sixty days prior to the expiration date.

(B) Applications for renewal of the certificate of registration will be assessed by a non-refundable fee as determined by the board in accordance with the fee schedule that is outlined in rule 3332-1-22 of the Administrative Code.

(C) Schools submitting late applications will be subject to late fees or other disciplinary action in accordance with section 3332.09 of the Revised Code.

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